



CONSULATE GENERAL OF THE  
UNITED STATES OF AMERICA  
Guayaquil, Ecuador

Guayaquil, March 11, 2011

Dear Prospective Offeror/Quoter:

The American Consulate in Guayaquil Ecuador has a requirement for a contractor to provide ***Installation of Residential Emergency Generators***. You are invited to submit a quotation. The Request for Quotations (RFQ) consists of the following sections:

1. Standard Form SF-18
2. Basic information, statement of work or specifications and technical qualifications.

The Consulate General will hold a Site Visit for interested parties on Thursday, March 22, 2011 starting at 10h00 at Urbanization Los Parques, Calle Claveles #2 y Amancay, klm 5.5 via a la Costa, Guayaquil, Ecuador.

- Please contact Juan Dillon, by email at [GSO\\_guayaquil@state.gov](mailto:GSO_guayaquil@state.gov) to confirm your attendance.
- Please plan to arrive early to allow for adequate time to pass through Los Parques security procedures.
- Please send any questions you may have in writing to [GSO\\_guayaquil@state.gov](mailto:GSO_guayaquil@state.gov) before the meeting on March 22, 2011. All questions must be submitted in writing.

The Consulate plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Consulate to make any award. The Consulate may cancel this RFQ or any part of it.

Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed SF-18 to the address shown in Block 5a of the SF-18 **by Noon March 31, 2011**. Oral quotations will not be accepted.

Sincerely,

Michelle Galstaun  
Contracting Officer